



Wisconsin Rapids Board of Education  
**Personnel Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

*MINUTES*

Sandra Hett, Chair  
Larry Davis  
Mary Rayome  
John Krings, President

February 3, 2020

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room C

Time: Immediately following the Educational Services Committee meeting, but not before 6:30 p.m.

Committee Members Present: Sandra Hett, Mary Rayome, John Krings and Larry Davis

Others Present: Brian Oswall and Craig Broeren

I. Call to Order

Sandra Hett called the meeting to order at 7:17 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

**PS – 1 Motion by Mary Rayome, seconded by Larry Davis to approve the following professional staff appointments:**

Morgan Tracy	Location:	District
	Position:	Teacher (Occupational Therapist)

Sara Danke-Lukaszewicz	Location:	District
	Position:	PAC Assistant Coordinator

**Motion carried unanimously.**

**PS – 2 Motion by Larry, Davis, seconded by Mary Rayome to approve the following support staff appointment:**

Shelly Anderson	Location:	Lincoln High School
	Position:	Special Education Aide

**Motion carried unanimously.**

B. Resignations

Superintendent Craig Broeren explained to the Committee the plan to cover summer school administrator duties in the future. Starting this summer, Tim Bruns will assist in transitioning these duties to a new summer school principal, and there will be an additional summer school coordinator hired who will assist the principal.

**PS – 3 Motion by Mary Rayome, seconded by Larry Davis to approve the resignation of Tim Bruns from his Summer School Principal position.**

**Motion carried unanimously.**

**PS – 4 Motion by Larry Davis, seconded by Mary Rayome to approve the following professional staff resignation:**

Janice Gerlach	Location:	THINK Academy/Lincoln High School
	Position:	Teacher (Counselor)

**Motion carried unanimously.**

**PS – 5 Motion by Mary Rayome, seconded by Larry Davis to approve the following support staff resignation:**

Kalie Abel	Location:	Lincoln High School
	Position:	Special Education Aide

**Motion carried unanimously.**

C. Retirement

**PS – 6 Motion by Mary Rayome, seconded by Larry Davis to approve the following professional staff early retirement:**

Patricia Larsen	Location:	Washington Elementary/THINK Academy
	Position:	Teacher

**Motion carried unanimously.**

IV. Updates and Reports

A. Status of District Substitutes

Brian Oswald, Director of Human Resources, provided information on the WRPS substitute pay rate and provided information on the WRPS current substitute fill rate.

B. Professional Staff Base Wage

Brian Oswald, Director of Human Resources, shared with the Committee how WRPS current starting base wage compares with local districts. The Committee asked administration to bring a base wage proposal to the March PSC meeting.

V. Consent Agenda

Motions: PS – 1 Professional Staff Appointments  
PS – 2 Support Staff Appointment  
PS – 3 Summer School Principal Resignation  
PS – 4 Professional Staff Resignation  
PS – 5 Support Staff Resignation  
PS – 6 Professional Staff Early Retirement

VI. Adjournment

Ms. Hett adjourned the meeting at 7:49 p.m.